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**AGENDA**  
**Public Records Board**  
**June 12, 2017**  
**1:00pm – 3:30pm**  
**Legislative Audit Bureau**  
**Cattanach Training Room, 4th Floor**  
**22 East Mifflin Street**  
**Madison, WI 53703**

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1. Call to Order (Blessing)
2. Approval of March 13, 2017 Minutes \*
3. Comments from Chair (Blessing) - The chair will provide an overview of "The State of State Records," data recently compiled by the Council of State Archivists.
4. Committee Reports
  - a. Records Management Committee (Ferguson) \*
    - i. Review of Records Retention Disposition Authorizations (RDAs) on Second Quarter 2017 Public Records Board Record Series (PRB) Index  
(<http://publicrecordsboard.wi.gov/docview.asp?docid=28173&locid=165>)
      - 216 RDAs from 13 state agencies
      - 68 RDAs from 4 counties and local governments
      - 3 RDAs from the University of Wisconsin
      - 32 RDAs from the General Records Schedules
    - ii. Dept. of Transportation Extension Requests
  - b. Operations and Training Advisory Committee Report (Broady-Rudd) – Sandy Broady-Rudd will provide an update on the Committee's current projects.
5. Other Business
  - a. The Executive Secretary will discuss logistics of Board attendance at the State and Local Government Records Management Conference.
  - b. Legislative Audit Bureau Designee Perspective as Records Management Committee Member (RMC) - Anne Sappenfield will provide an overview of her role on the RMC when reviewing quarterly RDA submissions.
6. Adjourn

\* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.